**College of Bioresources and Agriculture, National Taiwan University**

**Guidelines for Setting up the Curriculum Committee**

Approved by 2010 Academic Year 2nd College Curriculum Committee on March 14, 2011

Approved by No. 231 College Faculty Meeting on March 21, 2011

Approved by 2010 Academic Year Spring Semester Academic Council on June 10, 2011

1. In order to plan and deliberate the Courses, these guidelines accord with Article 2 of the “Guidelines for setting up the Curriculum Committee of National Taiwan University” (hereinafter referred as ‘Guidelines’) under the College of Bioresources and Agriculture, National Taiwan University (hereinafter referred as ‘College’).
2. This Committee is composed of the Dean; Deputy Dean; the Chairman of each Department, Institute, and/or Degree Program; the elected representative of the Curriculum Committee of each Department, Institute, and Degree Program; and two students (representatives of the Student Association and Student Union). The term of the members is one year, and they can be re-elected. The Dean is the convener. If necessary, this Committee can hire four representatives (alumni, scholars, and industry insiders).
3. The Committee holds at least one meeting per semester. If necessary, a meeting can be held if the Convener or more than one-third of the members are present. Under special circumstances, the resolutions can be voted on via E-mail.
4. Duties of the Committee:
5. Planning, coordinating, and deliberating the courses of this College (each department, institute, and degree program).
6. Coordinating the common courses and the general courses.
7. Deliberating as needed the transaction of the courses of each department, institute, and degree program.
8. The meeting starts after more than half of the members are in attendance, and items resolve after more than half of attended members approve.
9. The Guidelines and amendments are reported to the Academic Council and promulgated after being approved by the College Faculty Meeting.